**STUDLAND PARISH COUNCIL**

Dear Councillor,

You are hereby summoned to attend a **Full Council Meeting** of the **Studland Parish Council** which will be held on **Monday 20th January 2020** at **7.30pm** in the **Village Hall, Studland.** Please advise me by email, with the reason, if you cannot attend.

Tim Watton, Parish Clerk **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Agenda**

1. **Chairman’s introduction.**
2. **Apologies –** to receive apologies for absence.
3. **Public Participation Time** **(Standing Orders suspended)**
4. **Receipt of acceptance of office for Jane Osborn – co-opted to Studland Parish Council.**
5. **Declarations of Interest –** To note any declarations of interest (including pecuniary interest) made by Members in respect of items on this agenda and to deal with any requests for dispensations.
6. **Confirmation of Minutes:** To sign as a correct record the minutes of the Council Meeting held on 16th December 2019.
7. **National Trust Report (Standing Orders suspended):**
	1. – To consider matters arising from NT Report due to be circulated before the meeting.
8. **To receive Reports from the Area Representatives (Standing Orders suspended):**
	1. **Dorset Council – Cllr Cherry Brooks**
9. **Planning:**

**9.1 –** To respond to any Planning Applications. - See attached schedule - Links sent by email

1. **To receive Reports on Highways matters – (for the purposes of report only).**
	1. To receive and note reports of matters raised with DC Highways.
	2. To note any further matters to raise with DC Highways.
2. **Crime** – reports **(for the purposes of report only).**
3. **Chairman’s Announcements.**
4. **Clerk’s Correspondence (for the purposes of report only).**
5. **To receive and consider report of past subject matters (****for the purposes of report only).**
6. **To receive reports from meetings of Committees and Working Groups (for the purposes of report only)**
	1. **Planning Committee (for the purposes of report only).**
7. **To receive and consider recommendations from the Finance Committee meeting on Monday 13th January 2020**
	1. Recommended council budget allocations for 2020-2021.
	2. Recommended precept requirement for 2020-2021.

1. **Financial Reports (for the purposes of report only):**
	1. **Account Balances as at 31st December 2019; BANK ACCOUNT** £40,367.80, **SAVINGS ACCOUNT** £1,854.85, **Public sector account** £40,194.11
	2. **To receive and note bank reconciliation and accounts update reports from Scribe.**
	3. **Resolve to agree to pay the cheques as per attached schedule.**
2. **Motion:** “That Studland Parish Council makes arrangements to bring its procedures up to date by setting up a process to review and adopt the latest version of the Model Financial Regulations (January 2016) and Standing Orders (2018) prepared and published by the National Association of Local Councils”. Proposed: M Etherington.
3. **Motion:** That Studland Parish Council considers the following issues and recommended actions. Proposed: P Bowyer.

**19.1** Gravel by the Triangle Beach Road - Clerk to arrange removal by Dorset Highways.

**19.2** Leaves on the roadsides - Clerk to arrange with Dorset Highways.

**19.3** Repair of the SPC sign on the Village Green - Clerk to obtain estimates for replacement lettering.

**19.4** Repair of the flint stone wall garden of Manor Farm House - National Trust Liaison Committee.

**19.5** Repair of the former Cowshed wall north of Studland Village Hall - National Trust Liaison Committee.

**19.6** Studland Village Hall; request to plant 4+ trees on the north side of the hall in accordance with the recommendation of the former tree officer arising from the rebuilding of the Village Hall - Clerk to make request to secretary of Village Hall Management Committee.

**19.7** Reports from representatives. Information on the agenda and minutes/records of the meetings of South East Purbeck Parishes. St Nicholas Church Parochial Church Council- Council representatives and / or Clerk to arrange.

1. **Motion:** That Studland Parish Council considers a response, by 02/02/20 to the Special Planning Document Dorset Heathland Planning Framework. Proposed: P Bowyer.
2. **To note the summary of forthcoming scheduled SPC meetings.**
3. **To identify items for future agendas.**
4. **Date of Next meeting.**

**Planning and Tree Works Schedule**

|  |  |  |
| --- | --- | --- |
| None this month.  |  |  |

**Payment Schedule 20th January 2020**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **To Whom** | **For What** | **Net** | **VAT** | **Total**  | **In****Budget** |
| T Watton | Clerk’s salary – January  | 533.93 | 0.00 | 533.93 | Yes |
| HMRC | PAYE / NI – January  | 133.40 | 0.00 | 133.40 | Yes |
| J D Facilities  | Cleaning Beach Rd conveniences | 189.80 | 37.96 | 227.76 | Yes |
| P Bowyer | Cllr Expenses – travelling to Purbeck TAG meeting | 9.00 | 0.00 | 9.00 | Yes |
| SSE | Energy supply plus standing charge for Walkway lights – December 2019 | 66.32 | 3.31 | 69.63 | Yes |
| DAPTC   | Attendance at Councillors seminar 10th October 2019  | 70.00 | 0.00 | 70.00 | Yes |
| DAPTC | T Watton’s attendance at Budgets and Precepts course 9th November 2019  | 60.00 | 0.00 | 60.00 | Yes |
| Normtec (RDB) | Refurbishment of fingerpost at Woodhouse Hill  | 792.00 | 0.00 | 792.00 | Yes |
| T Watton | Clerk’s office expenses  | 42.07 | 0.00 | 42.07 | Yes |
| Jurassic computers | Essential data recovery from old Parish Council laptop  | 60.00 | 0.00 | 60.00 | Yes |

Prepared by Parish Clerk Tim Watton ……………………………………………….